



REPUBLIC OF THE PHILIPPINES  
PROVINCE OF PANGASINAN  
**MUNICIPALITY OF CALASIAO**

**EXECUTIVE ORDER NO. 18**  
*Series of 2024*

**AN ORDER RECONSTITUTING THE BIDS AND AWARDS COMMITTEE (BAC) AND BAC SECRETARIAT OF THE LOCAL GOVERNMENT UNIT OF CALASIAO, PANGASINAN PROVIDING FOR THEIR FUNCTIONS AND FOR OTHER PURPOSES.**

**WHEREAS**, Republic Act. 9184, known as the “Government Procurement Reform Act” provides that each Procuring Entity shall establish a single Bids and Award Committee (BAC) for its procurement activities which shall have at least five(5) but not more than seven (7) members;

**WHEREAS**, there is a need to reconstitute the composition of Bids and Awards Committee (BAC) and BAC Secretariat in order not to hamper the implementation of programs, projects and activities of the Municipal Government of Calasiao;

**WHEREAS**, Article V Section 12 of R.A. 9184 provides that the BAC shall be responsible for ensuring that the Procuring Entity abides by the standards set forth under the said Republic Act and its Implementing Rules and Regulations;

**WHEREAS**, Section 11.2.6 of IRR of R.A. 9184 provides a one(1) year term for all the members of the Bids and Awards Committee;

**NOW THEREFORE, I, KEVIN ROY Q. MACANLALAY, Municipal Mayor of Calasiao Pangasinan** by virtue of the powers vested in me by law do hereby reconstitute the Bids and Awards Committee (BAC) and BAC Secretariat to wit;

**Section I: COMPOSITION AND MEMBERSHIP.** The Bids and Awards Committee shall be composed of the following to wit:

Chairperson	:	ENGR. EDWIN P. TIGNO Municipal Engineer
Vice Chairperson	:	ENGR. ARTURO B. GASPAR Asst. Municipal Engineer
Members	:	ENGR. EVELYN C. SIAPNO Municipal Planning and Development Coordinator  LETICIA L. GARCIA Municipal Budget Officer  FRANCISCO C. PARIS Municipal Assessor

**Section II. COMPOSITION OF BAC SECRETARIAT.**

Head, BAC Secretariat	:	Maria Victoria P. Del Rosario Market Supervisor V
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Member : Shirven C. Bacani  
Administrative Officer V

Sheila S. Balagso  
Administrative Aide III

**Section III. TERM OF OFFICE.** - The members of the BAC and BAC Secretariat shall have a fixed term

Of one (1) year reckoned from the date of appointment, unless sooner removed for a cause, renewable at the discretion of the Head of the Procuring Entity (HOPE). Upon expiration of their term, they shall continue to exercise their functions until new BAC members are designated.

**Section IV. POWERS, FUNCTION AND DUTIES.** - The Duties and Functions of the Bids and Awards Committee (BAC) and the BAC Secretariat shall be accordance with Section 12 and Section 14 of 2016 Revised IRR of R.A 9184 and other pertinent provisions thereof.


**Section V. MEETINGS** - The Chairman or, in his absence, the Vice-Chairman, shall preside at all meetings of the BAC. The decision of at least a majority of those present at a meeting at which there is a quorum shall be valid and binding as an of the BAC; Provided, however, that the Chairman or, in his absence, the Vice Chairman, shall vote only in case of tie.

**Section VI. OBSERVERS** - To enhance the transparency of the process, the BACs shall, in all stages of the procurement process, invite, in addition to the representative of the Commission on Audit (COA). at least two (2) observers, who shall be present and sit in its proceedings, one (1) from a duly recognized private group in a sector or discipline relevant to the procurement at hand, and the other form of a non- government organization (NGO); Provided, however, that they do not have any direct or indirect interest in the contract to be bid;

**Section VII. ADOPTION OF REVISED IRR OF RA 9184.** - All rules as far as practicable that can be applied to Local Government procurement process as provided for in R.A. 9184 and its implementing rules and regulations are hereby adopted accordingly.

**Section VIII. REPEALING CLAUSE.** - All Executive Orders and other issuances or parts thereof inconsistent with this ORDER are hereby repealed, modified or amended accordingly.

Done this 15<sup>th</sup> day of January 2024 at Calasiao, Pangasinan, Philippines

  
HON. KEVIN ROY Q. MACANLALAY  
Municipal Mayor