



REPUBLIC OF THE PHILIPPINES  
PROVINCE OF PANGASINAN  
**MUNICIPALITY OF CALASIAO**

**EXECUTIVE ORDER NO. 10**  
*Series of 2025*

**REORGANIZING THE MUNICIPAL CBMS COORDINATING  
BOARD AND THEIR TERM OF REFERENCE**

**WHEREAS**, Republic Act No. 11315 otherwise known as Community-Based Monitoring System Act (CBMS Act) was enacted on 17 April 2019, institutionalizing the conduct of the Community-Based Monitoring System (CBMS) in every city and municipality in the country;

**WHEREAS**, Section 14 of the Act provides for the creation of the CBMS Council composed of the Philippine Statistics Authority (PSA), Department of the Interior and Local Government (DILG), and Department of Information and Communications Technology (DICT), to be headed by the PSA, for purposes of achieving secure and efficient data sharing arrangements between and among concerned cities and municipalities and national government agencies to be used for their particular social protection and welfare programs and projects;

**WHEREAS**, CBMS Council Resolution No. 06, Series of 2021 approved the establishment of the Provincial and City/Municipal CBMS Coordinating Boards (P/C/MCCBs) and their Terms of Reference;

**WHEREAS**, CBMS Council Resolution No. 01, Series of 2022 approved that Local Chief Executives shall serve as Chairpersons of the P/C/MCCBs while the PSA Representatives serves as Co-Chairpersons;

**NOW, THEREFORE, I, KEVIN ROY Q. MACANLALAY**, Municipal Mayor of the Municipality of Calasiao, Province of Pangasinan, by virtue of the powers vested in me by law, do hereby identify and mobilize the Municipal CBMS Coordinating Boards (MCCBs) members, to wit:

**Section 1. COMPOSITION.** The Municipal CBMS Coordinating Boards (MCCBs) shall be composed of the following:

Chairperson:

Hon. Kevin Roy Q. Macanlalay      *Municipal Mayor*

Co-Chairperson:

Verna M. Palsimon      *PSA PSO Representative*

Secretary:

Rocy Lee Lorenzo      *Municipal Statistician*



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Members:

Engr. Evelyn C. Siapno	<i>Municipal Planning &amp; Development Coordinator</i>
Editha B. Gorospe, RSW	<i>Municipal Social Welfare &amp; Development Officer</i>
Engr. Edwin P. Tigno	<i>Municipal Engineer</i>
Mark Paolo H. Caspillan	<i>Municipal Environmental and Natural Resources Officer</i>
Jacel C. Dion	<i>Human Resources Management Officer</i>
Rogelio P. Montoya II	<i>Public Employment Service Officer</i>
Leticia L. Garcia	<i>Municipal Budget Officer</i>
Juvet A. Esteves	<i>Municipal Civil Registrar</i>
Dr. Gemma I. Rodrigo	<i>Municipal Health Officer</i>
Freddie D. Villacorta	<i>Municipal Disaster Risk Reduction Management Officer</i>
Ma. Victoria P. Del Rosario	<i>Economic Enterprise Officer</i>
Tammy Marie Fernandez	<i>Municipal Tourism Officer</i>
Dr. Monette I. Noguit	<i>Municipal Agriculturist</i>
Dr. Diana C. Baguio	<i>Public Schools District Supervisor-District I</i>
Dr. Nicanor L. Langit	<i>Public Schools District Supervisor-District II</i>
PLTCOL Ferdinand S. Lopez	<i>PNP Calasiao Chief</i>
Bryan Calaunan	<i>Sangguniang Bayan Secretary</i>
Hon. Patrick A. Caramat	<i>Liga ng mga Barangay President</i>
Erben L. Gonzales	<i>CSO Municipal Federation PTA</i>

**Section 2. TERMS OF REFERENCE**

- (a)**Oversee the implementation of the CBMS operations in the city/municipality. Report status to the concerned Provincial CBMS Coordinating Board
- (b)** Resolve issues and concerns encountered in the conduct of CBMS. For issues that cannot be resolved at the city/municipal level, escalate to the Provincial CBMS Coordinating Board.
- (c)**Facilitate the approval and timely release of funds (if any) and/or other requirements for the conduct of CBMS.
- (d)** Issue communications, directives, instructions, and/or circulars to cooperate mobilize and provide support/assistance to the CBMS operations in areas but not limited to the conduct/provision of the following:
  - i. Active participation in coordination meetings and activities
  - ii. Publicity and information campaign for the conduct of CBMS
  - iii. Venue for the training conduct, headquarters for the enumeration personnel and machine processing





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- iv. Transportation facilities for the enumeration personnel, and transport of CBMS forms, supplies and materials
- v. Communication and wireless internet connection
- vi. Storage area for tablets, forms and other materials
- vii. Health and legal services to CBMS personnel
- viii. Facilitation of enumeration in government-owned and private institutions and other hard-to-reach areas
- ix. Take up other matters as necessary for the successful conduct of the C BMS

**Section 3. EFFECTIVITY**

The MCCB members shall exercise their functions and duties, effective immediately and until the project closes.

Done this 2<sup>nd</sup> day of January 2025 in Calasiao, Pangasinan.

  
**HON. KEVIN ROY C. MACANLALAY**  
*Municipal Mayor*