



REPUBLIC OF THE PHILIPPINES
PROVINCE OF PANGASINAN
MUNICIPALITY OF CALASIAO

EXECUTIVE ORDER NO. 4
Series of 2025

**EXECUTIVE ORDER RECONSTITUTING THE
LOCAL SCHOOL BOARD OF THE MUNICIPALITY OF
CALASIAO, PANGASINAN, IDENTIFYING ITS MEMBERS,
THEIR DUTIES AND FUNCTIONS AND OTHER PURPOSES**

WHEREAS, Article 184 of the Implementing Rules and Regulations of the Local Government Code of 1991 (Republic Act 7160) mandates the creation of the Local School Board (LSB);

WHEREAS, education stands as one of the core priorities of the Municipal Government, recognizing its importance as a great social equalizer towards a better quality of life and as a building block of developing a culture of excellence;

WHEREAS, the recent developments require the reconstitution of the LSB;

WHEREAS, based on the above premises, the Municipal Government would like to ensure the seamless transition to the new administration including the continuity of the functions and programs of the LSB;

NOW, THEREFORE, I, KEVIN ROY Q. MACANLALAY, Municipal Mayor of the Municipality of Calasiao, by virtue of the powers vested in me by the law, do hereby order the reconstitution of the Local School Board of the Municipality of Calasiao, Pangasinan, and further order the following:

Section 1. Composition. The Local School Board of the Municipality of Calasiao, Pangasinan shall be composed of the following:

Chairperson	HON. KEVIN ROY Q. MACANLALAY Municipal Mayor
Co-Chairpersons	DR. DIANA C. BAGUIO Public Schools District Supervisor in Calasiao I
	DR. NICANOR L. LANGIT Public Schools District Supervisor in Calasiao II
Members:	HON. PATRICK A. CARAMAT Liga ng mga Barangay President -Committee on Education



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MS. LETICIA L. GARCIA
Municipal Budget Officer

MR. CHERMEL L. POSERIO
Municipal Treasurer

HON. NARAYANA RSI DAS S. MESINA
President, Federation of Sangguniang Kabataan Presidents

MA. MARLENE D. UNTALAN
Duly elected President, Federation of Parents-Teachers Associations

LUISITO C. JIAO
Duly elected Representative, Teachers' Organization

MELODY N. ALAMAR
ALS Representative

Section 2. Duties and Functions of the Local School Board. The Local School Board shall perform the following functions:

1. Determine, in accordance with the criteria set by the Department of Education, the annual supplementary budgetary needs for the operation and maintenance of public schools within the province, city, or municipality, as the case may be, and the supplementary local cost of meeting such as needs, which shall be reflected in the form of an annual school board budget corresponding to its share of the proceeds of the special levy on real property constituting the Special Education Fund and such other sources of revenue as the Local Government Code of 1991 (RA 7160) and other laws or ordinances may provide;
2. Authorize the municipal treasurer, to disburse funds from the Special Education Fund pursuant to the budget prepared and in accordance with existing rules and regulations;
3. Serve as an advisory committee to the sanggunian concerned on educational matters such as, but not limited to, the necessity for and the uses of local appropriations for educational purposes; and
4. Recommend changes in the names of public schools within the territorial jurisdiction of the local government unit for enactment by the local sanggunian.

The Department of Education, Culture and Sports shall consult the Local School Board on the appointment of division superintendents, district supervisors, school principals, and other school officials.



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Section 3. Meetings and Quorum. The Local School Board shall meet at least once a month or as often as may be necessary. Any of the co-chairpersons may call a meeting. A majority of all its members shall constitute a quorum. However, when both co-chairpersons are present in a meeting, the local chief executive concerned, as a matter of protocol, shall be given preference to preside over the meeting. The division superintendent, city superintendent or district supervisor, as the case may be, shall prepare the budget of the Local School Board.

Such budget shall be supported by programs, projects, and activities of the school board for the ensuing fiscal year. The affirmative vote of the majority of all the members shall be necessary to approve the budget.

Section 4. Budget. The annual school board budget shall give priority to the following:

1. Construction, repair, and maintenance of school buildings and other facilities of public elementary and secondary schools;
2. Establishment and maintenance of extension classes where necessary; and
3. Sports activities at the division, district, municipal, and barangay levels.

Section 5. Compensation and Remuneration. The co-chairpersons and members of the local school board shall perform their duties as such without compensation or remuneration.

Section 6. Repealing Clause. All previous Executive Orders or issuances inconsistent with the provisions of this Executive Order are hereby repealed, superseded or modified accordingly

Section 7. Effectivity. This Executive Order shall take effect immediately.

Done this 2nd day of January 2025 at the Municipal Hall, Calasiao, Pangasinan.

HON. KEVIN ROYO. MACANLALAY
Municipal Mayor